

Lesbury Parish Council

**Meeting
Tuesday 28 May 2024**

The Annual Parish, Annual Parish Council and Monthly Parish Council Meeting was held this evening at 7.30pm at Lesbury Village Hall.

Present: Cllrs Norris (JN) (Chair), Humphrys (Vice Chair) (JH), Hall (JuH), Tulip (PT) and County Cllr Martin Swinbank (MS).

In attendance: Elizabeth Taylor (Clerk) (ET) and 4 members of the public.

Annual Parish Meeting Minutes		ACTION
1.	Chair's Report 2023-24: JN read the Chair's Report – a copy of which will be available on the PC website and a summary included in the next newsletter. Thanks were given to all who help and contribute to the working of the PC.	
2.	Public Questions: There were no questions.	

7.36pm Annual Parish Meeting ended.

Annual Parish Council Meeting and Monthly Parish Council Meeting Minutes		ACTION
Public Questions: Lesbury Footbridge: Rob Bland enquired if a “cyclists dismount” sign would be erected when the steps are removed and ramps installed at the footbridge. Rob Bland had made a similar request as part of his response to the planning application 24/01312/CCD. The PC agreed and would amend their “no objections” feedback on the planning application and request the same.		ET
1.	Election of Chairman: JN was proposed as Chair by PT. 2nd by JuH. All agreed. Election of Vice-Chair: JH was proposed as Vice-Chair by JN. 2nd by JuH. All agreed. JN and JH also confirmed they would step down from the PC at the 2025 May elections. It is important to consider succession planning as there are already 2 vacancies on the PC. An appeal for new Parish Councillors had been made in the newsletter. Further appeals to be made.	ALL
2.	Election of Planning Sub Committee Chair: PT was proposed as Chair of the Planning Sub-Committee by JN, 2 nd by JH. All agreed. It was noted that PT would be stepping down from the PC in November 2024 and that a new Chair would be required from November 2024 onwards. Election of Planning Sub-Committee: PT, JH, JuH and DK all to remain on the Planning Sub-Committee.	ALL
3.	Apologies: Cllr Church (MC), Knowles (DK), Martin (AM) Hodgson (AH) and County Cllr Gordon Castle (GC)	
4.	Minutes: 23 April 2024 minutes were signed as a true record.	
5.	Declarations of Interest: none	
6.	Matters Arising from Previous Minutes Alnmouth Train Station Parking Report: MS confirmed he had still not received an update from NCC Strategic Transport Officer as to whether the land could be used as a car park and reaffirmed this was unlikely to be progressed until the report on train station parking was complete. MS would follow-up on timelines for the completion of this report which would then give an indication of the possible way forward to deal with residents' concerns about parking on both Curly Lane and South View. PT advised a resident had complained about parking on South View and flagged the problems the buses were having getting around the corner because of parked cars. A request to extend the double yellow lines had been made. MS confirmed this would be reviewed and considered once the report had been finalised. MS to ask the NCC officers to present the report at a future PC meeting. Lesbury Tennis Club: MC not present and so no update. NCC Service Level Agreement: JN was still awaiting a reply from Cllr Isabel Hunter, Chair, Town & Parish Council Meeting before approaching other PCs.	MS MC

Chairman: _____

Date: _____

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	<p>Cyclepath to Alnmouth: AM not present so no update.</p> <p>Newsletter: Thanks were extended to the new editor Lesley Moss and all those who help with the delivery.</p> <p>Online Banking: ET/PT applications were progressing. JH to assist DK.</p> <p>School Hedge: No update as AH not present. ET to follow-up with NCC.</p> <p>VMS Sign: It was noted the engineer had first visited on 31/3/24 not 31/2/24 as reported in the April minutes. ET advised an invoice had now been received for the work, but the sign was still not working and no reply had yet been received to the request made on 19/4/24 for clarification on how the fuses could have been pulled out/accessible to anyone other than an engineer when it was reported on 22/4/24 that the sign was still not working correctly. MS to ask NCC to investigate if any other PCs were having trouble with Swarco and to intervene to get a response and the sign fixed. It was agreed the invoice would not be paid until the sign was fixed.</p>	<p style="text-align: center;">JN AM</p> <p style="text-align: center;">ET/PT/DK ET</p> <p style="text-align: center;">MS</p>
7.	<p>Matters Arising: None arising</p>	
8.	<p>County Councillors Gordon Castle and Martin Swinbank – NCC Update</p> <p>Hipsburn Roundabout Bus Stop: MS advised a design for a safer standing area had been drawn up and NCC were now in negotiations with the landowner. It was likely a bus stop and bench would be installed with the PC taking on responsibility for future maintenance of the bus stop.</p> <p>Area Committee Meeting: The North N’land Area Committee meeting was to take place on 30/5/24 at 6pm in Wooler.</p> <p>18/04528/OUT – MS advised it was likely this would be heard by the Strategic Planning Committee on 2 July. The PC and any members of the public would need to register to speak. Info will be available on NCC’s website from 25/6/24 onwards.</p>	
9.	<p>Planning:</p> <ul style="list-style-type: none"> • 24/01312/CCD – Land South East of Stornoway, Lesbury - construction of approach ramps/landings on Lesbury Wynding Footbridge to replace the current stepped configuration of the footbridge – no objections had been submitted. ET to add a request for a “cyclists dismount” sign as per request in public questions. • 18/04528/OUT Land North of Alnmouth Station, Lesbury - outline planning application for the development of approximately 60 dwellings including access, open space, SuDS and associated infrastructure and a car park and bus terminal/stop for Alnmouth Station with all matters reserved except for access - amendment to proposed description. It was noted that Jenny Ludman had put together a response to this application on behalf of the PC and would be representing and speaking on behalf of the PC when the application was heard by the Strategic Planning Committee. • 24/01549/LBC – Code 4 Lead DPC under coping stones and lime repointing - Lesbury Village Hall – no objections. <p>Post Office Gazebo: JuH enquired if planning permission might be required to erect a temporary gazebo outside the village shop. ET suggested contacting NCC Planning for advice. MS advised NCC Planning might require a pre-application submitted at a cost of £40. JuH enquired if a full planning application was required if the PC could submit this on behalf of the shop as the cost would be lower than if the village shop were to submit direct. This was noted and agreed in principle.</p>	<p style="text-align: center;">ET</p>
10.	<p>Correspondence Received</p> <p>a) Free NHS Health Check Drop-in Session - Westfield Park, Longhoughton - 9.30am-3pm - Thur 13 June - noted</p> <p>b) BT - Digital Switchover Drop-in Session - Alnmick Marketplce - 9am-3pm - Fri 28 June - noted</p>	

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	<p>c) N'land Estates – Steppey Lane Footbridge – procedural notification that N'land Estates had contacted the neighbouring landowners about the proposed works by NCC to the footbridge – noted.</p> <p>d) Murray Davies – Alnwick Banking Hub – MS had responded to confirm Barclays Bank not yet signed up to the Alnwick Banking Hub.</p> <p>e) Hannah Pringle – Curly Lane Parking – MS had responded – see item 6 above.</p> <p>f) NCC Thriving Together April '24 and May '24 - noted</p> <p>g) NALC ENews April '24 and May '24 - noted</p> <p>h) Network Rail – Biodiversity Planning in Northumberland - noted</p> <p>i) NCC – Love Northumberland 2024 - noted</p> <p>j) NCC – Planning application requirements - local list consultation 2024 - noted</p> <p>k) N'land Coast National Landscape (AONB) - minutes from 27/2/24 - noted</p>	
11.	<p>Parish Financial Matters</p> <p>a) Annual Governance & Accountability Return 2023/24 – Internal audit to be noted and to approve the Annual Governance Statement, draft annual accounts for 2022/2023 and Accounting Statement & Explanation of Variances all approved. Proposed JH, 2nd JuH. All approved.</p> <p>b) Clerk (Wages) - £447.37 - agreed</p> <p>c) HMRC (PAYE) - £104.40 - agreed</p> <p>d) John Wright (Internal Audit) - £75 - agreed</p> <p>e) Lesbury Village Hall (Annual Insurance) £1,507.63 - agreed</p> <p>f) Shiel & Morrison (Newsletter) - £73 – agreed</p> <p>g) Penny Royale (Lesbury Works) - £29.20 - agreed</p> <p>h) Swarco (South View VMS Sign Repair) - £460.87 – it was agreed to not pay as the sign was not yet fixed and working satisfactorily. See item 6 above.</p>	
12.	<p>Pond Field Play Area</p> <p>MC/AM not present so no update available on the Playdale Engineer visit. ET advised RoSPA would carry out the Annual Inspection in June 2024. AM had reported the leg divider on the baby swing was broken. ET to contact Multiutillis to enquire if this can be fixed asap and in the meantime a sign put up advising it was decommissioned until repaired.</p>	<p>AM/MC</p> <p>ET</p>
13.	<p>Any Other Matters for Discussion</p> <p>Visit Northumberland: JuH flagged that Lesbury isn't listed on the NCC Visit Northumberland website whereas neighbouring villages such as Longhoughton are. JuH enquired if the PC wished to have Lesbury included. It was agreed JuH to contact NCC to make enquiries.</p> <p>Longhoughton Road: JuH advised a resident will contact the PC with suggestions for traffic calming for Longhoughton Road. JN enquired if the village gateway sign and VMS sign were having an impact. JuH advised it was felt that additional measures could mitigate speeding.</p> <p>Coalyard Fence: PT flagged a resident had raised concern that part of the iron railing boundary fence to the coal yard had fallen down/been removed. PT to pass on the details of the landowner The Arch Company so they could be made aware of the fence issue.</p> <p>Fixed Assets: It was agreed ET to request that Multiutillis carries out the annual inspection on the PC benches. A review of the PCs other fixed assets to be discussed at the June meeting.</p> <p>PC Policies and Procedures: A review of the PC policies and procedures to be discussed at the June PC meeting.</p>	<p>JuH</p> <p>PT</p>
14.	<p>NEXT MEETING: 7.30pm – Tuesday 25 June 2024 – Lesbury Village Hall</p>	<p>ALL</p>

The meeting concluded at 8.37pm.

Chairman: _____

Date: _____